

**Democratic Services Section
Legal and Civic Services Department
Belfast City Council
City Hall
Belfast
BT1 5GS**



**Belfast
City Council**

**MEETING OF THE STRATEGIC POLICY AND RESOURCES COMMITTEE
REPORTS TO FOLLOW**

Dear Alderman/Councillor,

The above-named Committee will meet both online and in-person, in the Lavery Room - City Hall on Friday, 22nd May, 2026 at 9.30 am, for the transaction of the business noted below.

You are requested to attend.

Yours faithfully,

John Walsh

Chief Executive

AGENDA:

6. **Belfast Agenda/Strategic Issues**

(h) Summer Schemes Small Grant Funding 26/27 (Pages 1 - 10)

8. **Finance, Procurement and Performance**

(a) Contracts Update (Pages 11 - 22)



| | |
|---------------------------|---|
| Subject: | SUMMER SCHEME SMALL GRANT FUNDING 26/27 |
| Date: | 22 May 2026 |
| Reporting Officer: | Jim Girvan – Director of Neighbourhood Services |
| Contact Officer: | Margaret Higgins, Lead Officer, Community Provision |

Restricted Reports

Is this report restricted? Yes No

Please indicate the description, as listed in Schedule 6, of the exempt information by virtue of which the council has deemed this report restricted.

Insert number

1. Information relating to any individual
2. Information likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the council holding that information)
4. Information in connection with any labour relations matter
5. Information in relation to which a claim to legal professional privilege could be maintained
6. Information showing that the council proposes to (a) to give a notice imposing restrictions on a person; or (b) to make an order or direction
7. Information on any action in relation to the prevention, investigation or prosecution of crime

If Yes, when will the report become unrestricted?

| | |
|--------------------------|--------------------------|
| After Committee Decision | <input type="checkbox"/> |
| After Council Decision | <input type="checkbox"/> |
| Sometime in the future | <input type="checkbox"/> |
| Never | <input type="checkbox"/> |

Call-in

Is the decision eligible for Call-in? Yes No

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| 1.0 | Purpose of Report/Summary of Main Issues |
| 1.1 | The purpose of this report is to update members on awards that were made through the Summer Scheme small grants fund. |

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| 2.0 | Recommendation |
| 2.1 | The Committee is asked to note the contents of the report. |
| 3.0 | Main Report |
| | Background information |
| 3.1 | At the May 2026 People and Communities committee, members received an update on summer programmes supported by Neighbourhood Services, this included an update on funding provided through the Summer Scheme small grant programme. Following discussion, committee agreed that; 'the Strategic Policy and Resources Committee, at its meeting on 22nd May, be requested to provide the maximum Summer Scheme Small Grants award to all organisations which had scored over 50 within the original assessment'. |
| 3.2 | The Summer Scheme small grant programme was advertised as part of the council's small grants programme which opened on Monday 20 October 2025 and closed on Friday 9 January 2026. The Grant attracted 98 applications totalling £251,603.39. Officers scored each eligible application against the set criteria as outlined in the guidance notes. Each of the applications was then individually discussed, and scoring and awards agreed, at a series of internal group assessment panels. |
| 3.3 | Following this, an independent assessment panel was set up by CGU for each grant stream to review a sample of applications. This panel was content that the assessment process had been consistently applied and awards were approved, in line with delegated authority, by the Director of Neighbourhood Services. |
| 3.3 | The total budget available for the Summer Scheme grant is £170,000. In line with practice in previous years, allocations were made on a banded basis, with the highest scoring applicants receiving the highest % of their eligible requested amount. Grants to the value of £168,464 were made to 89 organisations. |
| 3.4 | The total budget required to award all applicants scoring over 50 100% of their requested eligible costs would be £214,418. This would require an additional budget of £45,874. Neighbourhood Services does not have any available budget that could be used to cover this additional cost. |
| | <u>Financial and Resource Implications</u> |
| 3.5 | Financial implications are as noted in the report. |
| 3.6 | Members may wish to note that administration and management of this grant is delivered by both Community Services staff and the Central Grants Unit. All Letters of Offer have been issued |

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| | to 89 funded groups, if an additional budget is agreed, officers will need to review budgets, issue addendums to Letters of Offer and process additional payments which will be unplanned work. |
| 3.7 | Members may also wish to consider that this decision will not be ratified until June council, officers have to allow 'call in' to pass before issuing additional paperwork to funded groups, who must sign and return addendums before additional payments can be issued. It is likely that additional payments will not be received by organisations until early July. |
| | <u>Equality or Good Relations Implications /Rural Needs Assessment</u> |
| 3.8 | None identified |
| 4.0 | Appendices - Documents Attached or None |
| | Appendix 1 - Summer Scheme small grant awards 26/27 |

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Appendix 1- Summer Scheme Grants (SP&R 22/05/26)

Maximum Award as per guidance - £2,500 of eligible costs on application

| Band | Award |
|---------|--------|
| Over 80 | £2,500 |
| 70 - 79 | £2,480 |
| 60 - 69 | £1,730 |
| 50-59 | £1,480 |

| Organisation name | Score % | Amount requested | Award |
|--|---------|------------------|-----------|
| KPC Youth | 96.5 | £2,500.00 | £2,500.00 |
| LAMH DHEARG CLG | 89.5 | £3,250.00 | £2,500.00 |
| Ligoniel Improvement Association | 86 | £2,500.00 | £2,500.00 |
| Colin Gaels GAC | 85.75 | £2,500.00 | £2,500.00 |
| Divis Play Project Divis Joint Development Committee | 85.75 | £2,500.00 | £2,500.00 |
| Ballysillan Youth For Christ | 85.75 | £2,500.00 | £2,200.00 |
| Manor Street Cliftonville Community Group | 82.5 | £2,500.00 | £2,500.00 |
| Kids Together Belfast | 82.25 | £2,000.00 | £2,000.00 |
| Belfast YMCA | 82.25 | £2,499.00 | £2,499.00 |
| Marrowbone Community Association | 82.25 | £2,500.00 | £2,500.00 |
| Shankill Juniors FC | 78.75 | £2,500.00 | £2,480.00 |
| Belfast south Community Resource | 78.5 | £2,500.00 | £2,480.00 |
| Wee Chicks Family Ltd | 78.5 | £3,238.40 | £2,480.00 |
| Corpus Christi Youth Centre | 78.25 | £2,490.00 | £2,480.00 |
| Willowbank Football Club | 75.5 | £2,500.00 | £2,480.00 |
| Glen Community Parent & Youth Group | 75.25 | £2,500.00 | £2,480.00 |
| Doyle Football Club | 75.25 | £2,486.00 | £2,480.00 |
| Belvoir Community Association | 75.25 | £2,500.00 | £2,480.00 |

| | | | |
|---|-------|-----------|-----------|
| Ardoyne Kickhams GAC | 75.25 | £2,500.00 | £2,480.00 |
| Poleglass Community Association Sally Gardens | 75 | £2,500.00 | £2,480.00 |
| Glór na Móna | 75 | £2,499.12 | £2,480.00 |
| East Belfast Mission | 74.75 | £2,500.00 | £2,480.00 |
| Star Neighbourhood Centre | 74.75 | £3,031.00 | £2,480.00 |
| Lower Oldpark Community Association | 71.75 | £2,570.00 | £2,480.00 |
| Sólás (Special Needs Charity) | 71.75 | £2,500.00 | £2,480.00 |
| Deanby Youth Club | 71.5 | £210.00 | £210.00 |
| Ardoyne Afterschool's Club | 71.5 | £2,500.00 | £2,480.00 |
| Tackling Awareness of Mental Health Issues | 71.25 | £3,750.00 | £2,480.00 |
| Cliftonville Community Regeneration Forum | 71.25 | £2,500.00 | £2,480.00 |
| Westland Community Group | 71.25 | £2,500.00 | £2,480.00 |
| Short Strand Community Forum | 71 | £6,140.00 | £2,480.00 |
| Falls Residents Association | 68.5 | £2,000.00 | £1,730.00 |
| Walkway Community Association | 68 | £5,000.00 | £1,730.00 |
| WINDSOR WOMENS CENTRE | 68 | £2,500.00 | £1,730.00 |
| CLG Laochra Loch Lao | 68 | £2,500.00 | £1,730.00 |
| Dreamscheme Northern Ireland | 68 | £2,500.00 | £1,730.00 |
| Falls Women's Centre | 68 | £2,905.00 | £1,730.00 |
| St James' Swifts FC | 68 | £2,586.00 | £1,730.00 |
| Hannahstown Community Association | 67.75 | £2,368.00 | £1,730.00 |
| You2Me Play | 67.75 | £2,500.00 | £1,730.00 |
| North Belfast Play Forum | 67.75 | £2,500.00 | £1,730.00 |

| | | | |
|--|-------|-----------|-----------|
| Annadale and haywood residents association | 67.75 | £1,750.00 | £1,730.00 |
| Wishing Well Family Centre | 67.5 | £2,500.00 | £1,730.00 |
| Upper Andersonstown Community Forum | 67.5 | £2,500.00 | £1,730.00 |
| Ardoyne Youth Club | 67.5 | £2,500.00 | £1,730.00 |
| Together 21 Northern Ireland | 67.5 | £3,081.90 | £1,730.00 |
| Lower Newtownards Road and Pitt Park Residents Association | 64.75 | £2,499.59 | £1,730.00 |
| Benview Community Centre | 64.5 | £2,500.00 | £1,730.00 |
| Small Wonders Childcare | 64.5 | £2,462.50 | £1,730.00 |
| RCCG Place of Victory for all Nations, Belfast | 64.5 | £2,500.00 | £1,730.00 |
| Willowfield Parish Community Association | 64.5 | £2,500.00 | £1,730.00 |
| Mornington Community Project | 64.5 | £2,500.00 | £1,730.00 |
| Derriaghy Cricket Club | 64.5 | £2,500.00 | £1,730.00 |
| Our Club Our Community | 64.5 | £2,500.00 | £1,730.00 |
| Rosario Youth Centre | 64.25 | £2,491.68 | £1,730.00 |
| MELYCA | 64.25 | £2,500.00 | £1,730.00 |
| An Droichead | 64.25 | £2,500.00 | £1,730.00 |
| Belfast City Mission (Island Street) | 64.25 | £2,000.00 | £1,730.00 |
| Blackmountain Action Group | 64 | £2,480.00 | £1,730.00 |
| VOYPIC | 64 | £2,493.50 | £1,730.00 |
| International Badminton City Centre Club Belfast | 61 | £1,525.00 | £925.00 |
| Ashton Community Trust | 61 | £2,500.00 | £1,730.00 |
| 145CIC | 60.75 | £2,500.00 | £1,730.00 |
| Streetbeat Youth Project | 60.75 | £2,377.75 | £1,730.00 |

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|---|-------|-----------|-----------|
| Cregagh Wanderers FC | 60.75 | £2,500.00 | £1,730.00 |
| Bloomfield Community Association | 60.75 | £5,000.00 | £1,730.00 |
| Whiterock Child and Family Centre | 60.5 | £2,500.00 | £1,730.00 |
| New Lodge Duncairn Community Health Partnership | 60.5 | £2,500.00 | £1,730.00 |
| Holy Family Youth Centre | 60.25 | £2,740.00 | £1,730.00 |
| Ag Tógáil Clainne le Gaeilge | 57.75 | £2,500.00 | £1,480.00 |
| Forthspring Inter Community Group | 57 | £3,000.00 | £1,480.00 |
| Clonard Neighbourhood Development Partnership | 57 | £2,500.00 | £1,480.00 |
| St Matthew's Football Club | 57 | £2,500.00 | £1,480.00 |
| New Lodge Arts | 57 | £2,445.00 | £1,480.00 |
| GVRT | 56.75 | £3,040.00 | £1,480.00 |
| Ballynafeigh Community Development Association | 56.75 | £2,500.00 | £1,480.00 |
| Glencolin Residents Association | 56.75 | £1,400.00 | £1,480.00 |
| Realta na Cromoige | 54 | £2,500.00 | £1,480.00 |
| Norman Whiteside Sports Facility | 53.75 | £2,500.00 | £1,480.00 |
| Castle Community Trust | 53.5 | £2,500.00 | £1,480.00 |
| Minorities Recognition Awards NI | 53.5 | £2,500.00 | £1,480.00 |
| Footprints Women's Centre | 53.5 | £2,341.20 | £1,480.00 |
| vine centre | 53.25 | £2,736.00 | £1,480.00 |
| Small Steps | 53.25 | £2,500.00 | £1,480.00 |
| Black Mountain Shared Space | 53.25 | £2,499.75 | £1,480.00 |
| FRIENDS OF CAREERS N KIDS | 53.25 | £2,500.00 | £1,480.00 |
| North Belfast Alternatives | 50 | £2,500.00 | £1,480.00 |

| | | | |
|--------------------------------|----|-----------|-----------------|
| St Pauls GAC | 50 | £2,500.00 | £1,480.00 |
| Market Development Association | 50 | £2,500.00 | £1,480.00 |
| Total | | | £168,544 |

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|---------------------------|---|
| Subject: | Contracts Update |
| Date: | 22 May 2026 |
| Reporting Officer: | Sharon McNicholl, Deputy Chief Executive / Director of Corporate Services |
| Contact Officer: | Lewis Murray, Strategic Category Manager |

Restricted Reports

Is this report restricted? Yes No

Please indicate the description, as listed in Schedule 6, of the exempt information by virtue of which the council has deemed this report restricted.

Insert number

1. Information relating to any individual
2. Information likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the council holding that information)
4. Information in connection with any labour relations matter
5. Information in relation to which a claim to legal professional privilege could be maintained
6. Information showing that the council proposes to (a) to give a notice imposing restrictions on a person; or (b) to make an order or direction
7. Information on any action in relation to the prevention, investigation or prosecution of crime

If Yes, when will the report become unrestricted?

| | |
|--------------------------|--------------------------|
| After Committee Decision | <input type="checkbox"/> |
| After Council Decision | <input type="checkbox"/> |
| Sometime in the future | <input type="checkbox"/> |
| Never | <input type="checkbox"/> |

Call-in

Is the decision eligible for Call-in? Yes No

| | |
|------------|---|
| 1.0 | Purpose of Report or Summary of main Issues |
| | <p>The purpose of this report is to:</p> <ul style="list-style-type: none"> • Seek approval from members for tenders, contract modifications to contract term and Single Tender Actions (STA) Page 10 of 10. |

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| 2.0 | Recommendations |
| | <p>The Committee is asked to:</p> <ul style="list-style-type: none"> • Approve the public advertisement of tenders as per Standing Order 37a detailed in Appendix 1 (Table 1) • Approve the award of STAs in line with Standing Order 55 exceptions as detailed in Appendix 1 (Table 2) • Approve the modification of the contract as per Standing Order 37a detailed in Appendix 1 (Table 3) • Note the award of retrospective STAs in line with Standing Order 55 exceptions as detailed in Appendix 1 (Table 4) |
| 3.0 | Competitive Tenders |
| | <p>Section 2.5 of the Scheme of Delegation states Chief Officers have delegated authority to authorise a contract for the procurement of goods, services or works over the statutory limit of £30,000 following a tender exercise where the council has approved the invitation to tender.</p> <p>Standing Order 60(a) states any contract that exceeds the statutory amount (currently £30,000) shall be made under the Corporate Seal. Under Standing Order 51(b) the Corporate Seal can only be affixed when there is a resolution of the Council.</p> <p>Standing Order 54 states that every contract shall comply with the relevant requirements of national and European legislation.</p> <p>The Committee is asked to approve the public advertisement of tenders as per Standing Order 37a detailed in Appendix 1 (Table 1).</p> |
| 4.0 | Single Tender Actions (STAs) |
| | <p>The Council's current Single Tender Action (STA) process, which has been in place since 2020, provides assurance that the Council continues to comply with its obligations under the Procurement Act 2023 'the Act' and internal governance arrangements including required controls and approvals. It mirrors the Act setting out the exceptional and specific circumstances when a STA can be used (see STA/ Direct Award Reasons Table in Appendix 1).</p> <p>In line with Standing Order 55 the Committee is asked to approve the award of the STAs in Appendix 1 (Table 2).</p> <p>In line with Standing Order 55 the Committee is asked to note the award of the retrospective STAs Appendix 1 (Table 4).</p> |

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| 4.0 | Modification to Contract |
| | The Committee is asked to approve the following modification of the contract as per Standing Order 37a as set out in Appendix 1 (Table 3). |
| 5.0 | Tender pipeline |
| | To support transparency and assist supplier planning, Members should note that Future Tendering Opportunities are published bi-annually on the Councils website. The current update Tendering opportunities covers future tendering opportunities up to 31 st March 2027. Note: CPS consult with Departments to help populate this procurement pipeline and are reliant on Departments sharing their available procurement plans. |
| 6.0 | Financial & Resource Implications |
| | The financial resources for these contracts are within approved corporate or departmental budgets. |
| 7.0 | Equality or Good Relations Implications / Rural Needs Assessment |
| | None |
| 8.0 | Appendices – Documents Attached |
| | Appendix 1 <ul style="list-style-type: none"> • Table 1 - Competitive Tenders • Table 2 - Single Tender Actions • Table 3 - Modification to Contract • Table 4 – Retrospective Single Tender Actions |

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Table 1: Competitive Tenders

| Title of Tender | Proposed Contract Duration | Est. Max Contract Value | SRO | Short description of goods / services | On published pipeline (Y/N) | Prior Committee approval (Y/N) If Y name Committee & Date | External Funding (Y/N) |
|---|----------------------------|------------------------------|-----------|---|-----------------------------|---|------------------------|
| Supply and delivery of uniforms, footwear and PPE | Up to 5 years | £1,500,000 | S Grimes | This is a recurring contract for supply and delivery of specific uniforms, footwear and various PPE to BCC stores that are required throughout BCC for services to carry out their daily operations. The contract will include clauses that will ensure the provision of agreed corporate branding and logos. | Y | N | N |
| Measured Term Contract for specialist fencing contractors to supply and install new various metal fencing | Up to 4 years | £300,000 | S Grimes | To support the Property Maintenance Unit with installing fencing requirements at BCC sites in line with emerging programmes of work. | N | N | N |
| Mobile Catering at BCC parks/open spaces | Up to 3 years | Concession Contract (Income) | D Sales | Covers the provision of mobile catering across a number of BCC parks/open spaces. Concession contract – approx. £65k per annum income. | Y | N | N |
| Corporate Health and Safety IT System | Up to 3 years | £31,000 | P Gribben | The Corporate Health and Safety 'H&S' IT system supports the Council's established H&S management arrangements. The Council's Corporate H&S Unit uses the system to monitor the effective implementation | N | N | N |

Appendix 1

| Title of Tender | Proposed Contract Duration | Est. Max Contract Value | SRO | Short description of goods / services | On published pipeline (Y/N) | Prior Committee approval (Y/N) If Y name Committee & Date | External Funding (Y/N) |
|--|----------------------------|-------------------------|----------|--|-----------------------------|---|------------------------|
| | | | | of H&S arrangements through audits, inspections, and fire risk assessments. | | | |
| NI Entrepreneurship Support Service (NIESS/Go Succeed) – Telehandling Service | Up to 4 years | £500,000 | D Martin | The telehandling service is vital to the effective running of the NIESS/Go Succeed and ensuring that support is available to new and existing entrepreneurs, businesses, and social enterprises across the region. | N | N | Y |
| <p>2016</p> <p>Framework A – NIESS/Go Succeed - Enterprise Support Solutions</p> | Up to 4 years | £26,000,000 | D Martin | <p>The framework will provide capacity to future proof the delivery of agile and responsive enterprise support solutions to individuals, entrepreneurs and businesses, adding value to the existing enterprise and business support provision in place across the region.</p> <p>BCC taking the lead in procurement exercise on behalf of all NI councils.</p> | N | N | Y |
| Framework B – NIESS/Go Succeed – Specialist Mentoring Services | Up to 4 years | £6,000,000 | D Martin | The framework will provide capacity to future proof the delivery of agile and responsive specialist mentoring services to individuals, entrepreneurs and businesses, adding value to the existing enterprise and business support provision in place across the region. | N | N | Y |

Appendix 1

| Title of Tender | Proposed Contract Duration | Est. Max Contract Value | SRO | Short description of goods / services | On published pipeline (Y/N) | Prior Committee approval (Y/N) If Y name Committee & Date | External Funding (Y/N) |
|--|----------------------------|-------------------------|--------------|--|-----------------------------|---|------------------------|
| | | | | BCC taking the lead in procurement exercise on behalf of all NI councils. | | | |
| Framework agreement for the provision of marketing and communications services | Up to 5 years | £5,000,000 | E McConville | A framework of suppliers with marketing and communications services expertise is an effective way of meeting Marketing and Corporate Communications service requirements where, on occasions, the scope and timing of required outputs cannot be specified. In certain circumstances the framework would be utilised where the skills and expertise are not available in house to deliver services required. | Y | N | N |
| Supply and delivery of goalposts and associated accessories and equipment | Up to 3 years | £48,900 | S Leonard | Supply of a range of goalposts and related accessories and equipment for installation at new facilities and upgrade of existing sports pitches within OSS/CNS department | N | N | N |
| A benchmarking exercise on tourism project operators to support BRCD projects | Up to 6 months | £37,000 | S McNicholl | To appoint a provider to conduct a benchmarking exercise on tourism project operators to support BRCD projects | N | BRCD Executive Board | Y |

Table 2: Single Tender Actions

| Title | Duration | Est. Max Contract Value | SRO | Description | Supplier | STA Reason | Other Committee approval (Y/N) If Y name Committee & Date | External Funding (Y/N) |
|---|-----------------|-------------------------|--------------|---|--------------------------|------------|---|---------------------------------|
| The repair, deployment, filling and storage of 20 beacons | Up to 5 years | £850,000 | D Sales | <p>A recent open tender exercise for this requirement did not provide a suitable bid. The original tender was for a 3+2 year contract subject to annual review.</p> <p>The Procurement Act permits switching to a Direct Award (STA) should no responses or suitable responses be received following an advertised procurement exercise.</p> <p>The Dept have confirmed this is Works contract; therefore, it is considered a below threshold contract under the Procurement Act (£5.3m threshold value for Works).</p> | Logwood Plant Centre LTD | 1 | N | N |
| Distribution for City Matters and any other bespoke maildrops | Up to 2 years | £100,000 | E McConville | Following a previous a tender exercise where no bids received were received and further market research it has been determined that Royal Mail Door to Door are the only supplier who can provide the service required. | Royal Mail Door to Door | 3 | N | N |
| To deliver collaborative research and development project - Belfast | Up to 12 months | £90,000 | S McNicholl | This is a proposed collaborative research and development project with the Connected Places Catapult to co-design and pilot a methodology to support SMEs involved in City Deal | Connected Place Catapult | 6 | N | Y - CPC are contributing 50% of |

Appendix 1

| Title | Duration | Est. Max Contract Value | SRO | Description | Supplier | STA Reason | Other Committee approval (Y/N) If Y name Committee & Date | External Funding (Y/N) |
|--|----------------|-------------------------|-------------|--|--------------------------|------------|---|------------------------|
| Region City Deal | | | | innovation projects. CPC are contributing 50% of budget costs. | | | | budget costs. |
| Removal, Storage and Retrieval of Office Records T629(a) | Up to 6 months | £28,000 | Nora Largey | <p>STA is required to ensure the continuity of services required to ensure the safe storage of records for the Council.</p> <p>This requirement has been out of contract for a significant period of time. Progress on re-tendering has been delayed due to the continued critical staffing levels and exceptional demand on IGU resources. Plan now in place with Dept to progress and award a replacement tender by December 2026.</p> | Morgan Document Security | 11 | N | N |

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Table 3: Modification to Contract

| Title of Contract | Original Duration & Value | Modification Required | SRO | Description | Supplier |
|--|---------------------------|-----------------------|----------|---|---|
| Provision of Traffic Management Services (T2578) | Up to 5 years & £200k | Additional £300,000 | D Martin | <p>At the time of the tender (Q1 FY25/26), in advance of the scope of road closures, logistics and Park and Ride requirements being understood in detail, it was envisaged that the traffic management requirements for Fleadh 26 could be delivered through the new T2578 contract under the contract option to cover 'Other events'.</p> <p>However, following engagement with statutory agencies, detailed planning and the need for additional measures, including security</p> | TCMC Crowded Space Ltd t/a The Traffic Management Company |

Appendix 1

| Title of Contract | Original Duration & Value | Modification Required | SRO | Description | Supplier |
|---|---------------------------|----------------------------------|-------------|---|------------------------|
| | | | | <p>considerations, a final draft plan and costings has been prepared and there is a need to extend the overall contract by up to £300k.</p> <p>This represents a procurement risk as this level of overspend under the contract could be considered a material change under the Public Contracts Regulations 2015. However, given the complexities of the plan, timescales and the statutory requirements e.g. in relation to road closures, it was considered essential to be able to proceed using the existing contract.</p> <p>To help mitigate this risk work is underway to put in place a new tender to cover traffic management requirements for Fleadh 27.</p> | |
| Provision of Autodesk Software Subscription (T2440) | Up to 3 years & £74k | Additional 1 year and £30,848.50 | S McNicholl | A 1 year extension and increase in value will allow for the Council to carry out a corporate review of the licenses in 2027 to align with a re-tender and contract award in December 27 and avail of a significantly discounted rate for 1 year. | Pentagon Solutions Ltd |

Table 4: Retrospective Single Tender Actions

| Title of Contract | Duration | Est. Max Contract Value | SRO | Description | Supplier | STA Reason | Other Committee approval (Y/N) If Y name Committee & Date | External Funding (Y/N) |
|--|----------------|-------------------------|-------------|--|--------------------------|------------|---|------------------------|
| Removal, Storage and Retrieval of Office Records T629(a) | Up to 6 months | £28,000 | Nora Largey | Further to STA request above this is retrospective STA approval to cover services from 01 Dec 2025 to 31 st May 26. | Morgan Document Security | 11 | N | N |

Appendix 1
STA/ Direct Award Reasons

| STA Number | Full description |
|---|--|
| 1. Switching to a Direct Award | Switching to a Direct Award: No response or no suitable response following advertised procurement exercise. |
| 2. Single Supplier for Art or Artistic Performance | Single Supplier for Art or Artistic Performance: the creation or acquisition of a unique work of art or artistic performance |
| 3. Single Supplier Absence of Competition for Technical Reasons | Single Supplier Absence of Competition for Technical Reasons: only a particular supplier can supply the goods, services or works required and there are no reasonable alternatives to those goods, services or works |
| 4. Single Supplier Intellectual Property Rights (IPR) | Single Supplier Intellectual Property Rights (IPR): only particular supplier can supply the goods, services or works required due to that particular supplier having IPR or other exclusive rights and there are no reasonable alternatives to those goods, services or works. |
| 5. Urgency | Urgency: Where the goods, services or works to be supplied under the public contract are strictly necessary for reasons of extreme and unavoidable urgency which is not attributable to any act or omission of and could not have been foreseen by the council, and as a result the public contract cannot be awarded on the basis of a competitive tendering procedure using the reduced 10 day period for 'urgent procurements' |
| 6. Prototypes and Development | Prototypes and Development: the production of a prototype, or supply of other novel goods or services (i.e. goods or services designed or developed at the request of BCC), for the purpose of testing the suitability of the goods or services, researching the viability of producing or supplying the goods or services at scale and developing them for that purpose, or other research, experiment, study or development. |
| 7. Additional or Repeat Goods Services or Works | Additional or Repeat Goods Services or Works: Extension or Partial Replacement concerns the supply of goods, services or works by the existing supplier (includes supplier that the council no longer has a contract with) which are intended as an extension to, or partial replacement of, existing goods, services or works in circumstances where a change in supplier would result in the council receiving goods, services or works that are different from, or incompatible with, the existing goods, services or works, and the difference or incompatibility would result in disproportionate technical difficulties in operation or maintenance. |
| 8. Commodity | Commodity: Supplies quoted and purchased on a commodity market |
| 9. Advantageous time-limited | Advantageous time-limited: Supplies or services on particularly time-limited advantageous terms e.g. supplier winding up its business activities |
| 10. Additional or Repeat Goods Services or Works | Additional or Repeat Goods Services or Works: Similar to Existing Goods Services or Works, concerns the supply of goods, services or works by the existing supplier (includes supplier that the councils no longer has a contract with) that are similar to existing goods, services or works where the existing goods, services or works were supplied under a |

Appendix 1

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| | public contract that was awarded following a competitive procedure within the period of five years ending with the day on which the transparency notice is published, and the tender notice or any tender document in respect of the earlier contract set out the Council's intention to carry out a subsequent procurement of similar goods, services or works in reliance on this direct award justification, and any other information specified in Section 95. |
| 11. Other | Other: Reason not in line with Procurement Act 2023 |
| 12. To Protect Life | To Protect Life: where a Minister of the Crown has by Regulations provided that specified contracts may be awarded to protect human animal or plant life or health or protect public order or safety |
| 13. Schedule 2– Exempted Contract | Schedule 2– Exempted Contract: Requirement not considered procurement spend but use of STA process to document and approve spend. https://www.legislation.gov.uk/ukpga/2023/54/schedule/2 |